

Lincolnton Middle School

Honest Communication, Accountability, Hard Work, Compassion



"Success for all"

SIT Minutes: November 15, 2023

Agenda Item	Details	Minutes
SIT	Action Team Minutes Folder linked here	(Action Teams are up and running and doing great. Thank you so much for all of that hard work.) Administration is pleased with the "ownership" aspect of the Action Teams "So many good things are happening." "Connects well with the <i>Leader in Me</i> " Documents in the Team folders and posted on the board next to Beattie's room.
SIP	<div>Thank you for completing all the LCS SIP compliance notes! As you go forward, focus on monitoring your school improvement plan action steps and keeping your SIT meeting minutes up to date.</div> <div>I look forward to seeing how your action steps around intentional communication strategies and resource allocation positively impact students! As the year progresses, you may want to consider using NASOT rounding feedback to further fine-tune your plan.</div> Indistar SIP feedback	Rowe will be in contact with people where there are still steps to complete. "On track!" Feedback highlighted is from Heather Myers at the County Office.
SIT Advisory Items		
Professional Development	LiM Lighthouse team training recap Staff Mandatory LiM training days coming up	"Fits in well with what we are already doing, not brand new - ahead of the game with our Action Teams. Most (or all) will LOVE it."

<p>Upcoming Dates</p>	<p>LMS Meeting Schedule</p> <p>LiM mandatory staff training dates January 4th and 5th</p>	<ol style="list-style-type: none"> 1. Leader in Me 7 Habits Training will be on January 4th and 5th for all staff. This is an all day workshop and it is on a mandatory day. It should last about 6 hours each day. 2. Leader in Me Core 1 Training will be on March 5th and will be for all staff. This is also a mandatory workday. This training is also about 6 hours long.
<p>Family Nights</p>	<p>Tailgate Family Night Feedback?</p>	<p>Positive feedback - High level of engagement!</p> <p>All groups were doing something different.</p> <p>Public library resources were well received.</p> <p>Hispanic families benefited from a student who was at the station and able to translate regarding the activities. May want to consider this as a regular feature at future Family Night events.</p> <p>“Authentic” - showcases what we are really doing here at LMS!</p> <p>Constant - steady flow throughout the evening event.</p> <p>An extra “well done” and “thank you” to Thomas Smith for his assistance to others as well as his station.</p>

Title I Updates	District Literacy Event: February 26th (5-7 pm)	Olach and Pruitt will be presenting a session on Comprehension and the link to the Middle School Learner.
Issues/ Concerns	<ul style="list-style-type: none"> ● Wish list/ ideas for school upgrades (physical): <ul style="list-style-type: none"> ○ glossy paint and/or spackle repair on classroom walls ○ I want to request new furniture for the science labs. Even if it's only one lab every two years. Those black tables are terribly chipped (pieces that are feet long) and will pick student's clothing. We have no spare tables to trade these out with like desks in other classrooms can be traded out. If one or two labs can be refreshed, we could consolidate the good tables in the other labs and do away (or repurpose) the black tables that aren't in good shape. They are fine for some things, but I hate to see kids' clothing get picked depending on which side of the table they sit on. ● NC Check In Individual student reports-do we want these to send home with students ● Restructuring of PLC time-a discussion was had that maybe content teachers plan every other week and then plan with their team the other week. 	<ul style="list-style-type: none"> ● On rotation- Eric Eaker is aware we have this need. Might be as soon as this summer. Will provide an update when this schedule is confirmed. ● Will be added to the list of needs for our school. ● At this time this information will stay in house as teacher information used for instruction development and assessment <ul style="list-style-type: none"> ● iReady reports are usually sent home for MOY and EOY to show growth. Check-Ins are used as an instructional tool for the teachers to gauge where students are in relation to the Standards. ● Henderson/ Rhyne will elaborate on this. Considering ideas for the future which would include: Content, Team and Grade Level plans.

- Can we put an internet repeater or something in the media center to improve the internet in there? For staff meetings and such it is difficult to pull up items digitally.
- Possible designated times per grade level for students to use snack pass? Sometimes it is during high traffic times in the front office that multiple students come up.
- Complaints about discipline; the crime not fitting the time!

- McClain praised her team for supporting and reinforcing concepts covered such as “reasoning” in all Core classes.
- Will talk to Baxter about this
- Does not seem to be a problem with the ChromeBooks, consider taking phones off WiFi
- PBIS Team will add this to the December meeting agenda
- Admin requests clarification on this issue with specific examples.
- Admin does not automatically see all the Minor write-ups. Notate “see Minors” when writing a Major and they can go back and search for the documentation. Teachers could also list prior consequences that have been used in dealing with a student on the Major write-up which could assist with the level of Admin consequences. This would also help when creating Behavior Plans and those on track to Asbury.
- Admin understands “we have not been through what you have been through with this student . . .”
- Reach out to parents as behaviors are increasing or ongoing so that they will not consider

	<ul style="list-style-type: none"> ● It has been suggested that the car rider students go back to sitting down, until the really cold weather arrives. ● Noise level in the 400 hallway when students are going to Fitness and Lunch-Students are allowed to be very loud in that hallway which is disruptive to the classrooms on that hallway. 	<p>consequences as “drastic measures”.</p> <ul style="list-style-type: none"> ● Admin is willing to discuss consequences assigned to students if you feel the punishment is not at the level anticipated. Also realize that other factors are in consideration such as an EC/504 status due to Federal guidelines. ● SIT feedback needed ● 8th grade is “chillin” and within guidelines and therefore teachers feel that sitting is not necessary. ● If students are a repeated issue - make them sit on the benches. ● Review the Expectations and Matrix with students. ● Review the expectations for teachers who are new to Car Rider duties. - No phones, students beside or in front of the brick pillars where they can see the cars and teachers are able to view all students. Students within their grade level’s designated location. ● Teachers need to monitor and review hallway expectations with their students and be mindful of the classrooms in all hallways
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	<ul style="list-style-type: none"> The active shooter simulator opened my eyes that some classrooms in our building are not safe. We have to assume that we will not always be in our classroom. Classrooms that are not used every class period, the doors were not locked and magnetic strip not used- the 7th grade EC classroom and Science workroom. We have to assume that all rooms will have doors locked and magnetic strip used. Is this something that can be mandatory? 	<ul style="list-style-type: none"> Officer Schaeffer will add interior door checks to his daily rotation. If any staff sees a door unlocked in the building and/or a door that does not have a magnetic strip or yellow wedge please let Officer Schaeffer know ASAP. This includes classrooms not regularly in use and closets. Doors locked with magnetic strips in place. Science closets locked with magnetic strips in place. Check door handles and storage/spare rooms for the same level of security. Talk to students about the magnetic strips - teach them in case they are in need without an adult present.
ShoutOuts/ Feedback	<p>-Marvin Schaeffer for all of his work getting our staff and school prepared for active shooter training. He always takes our school's safety seriously.</p> <p>-Barbie Dellinger for helping cover classes in the AM, this has been a tremendous help!</p> <p>-Autumn Melton was very positive during and after the Active Shooter Training and provided good feedback.</p> <p>-Joanna Hovis is ALWAYS there for everyone! She is a Jack of all trades and can do anything!!!</p>	<p>"Barbie loves the morning duty and interaction with the students."</p> <p>Thank you to all that submitted recognition for colleagues and for those standing out this month for their contributions to LMS!</p>

Open Floor Items		<p>Bathroom - destruction of tiles and overall condition.</p> <ul style="list-style-type: none"> • Please do random checks - send one student in to report on the condition before sending multiple students in. Report any issues to the office. <p>Bathroom - Boys bathroom at the cafeteria is now open!</p> <p>Condition of the bleachers after a sporting event.</p> <ul style="list-style-type: none"> • Wrestling parents have done a great job cleaning up their areas. • Students (and parents) need to do a better job overall of keeping LMS a beautiful school. • Consider athlete rotation for assistance in cleaning - may not be a popular idea with parents or teams who have lost their game.
Closing		<p>“This is a tense time of year and we all need a break. Please present a positive vibe and go in the right direction to discuss any issues or complaints rather than just complaining to team members.”</p> <p>“The holiday season can be a stressful time for students.”</p>
Next meeting	December 13, 2023	

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[October SIT notes](#)